

# BORDEN COUNTY COMMISSIONER'S COURT

P.O. BOX 156 - 117 EAST WASSON  
GAIL, TEXAS 79738  
806-756-4391

NORMAN "JIBBER" HERRIDGE  
COMMISSIONER - PRECINCT #1

RANDY ADCOCK  
COMMISSIONER - PRECINCT #2

CATHY YORK PALMER, ED.D  
COUNTY JUDGE

EMMA SWIFT  
COMMISSIONER - PRECINCT #3

GREG STANSELL  
COMMISSIONER - PRECINCT #4

## Precinct 3: County Road Hand

Title: Precinct 3 County Road Hand	Opening Date: 01/12/2026	Application Deadline: Until filled
Department: Precinct 3	Salary: Negotiable, based on experience	Location: Gail, TX

### Brief Description:

Performs entry-level construction and maintenance work. Work involves the specialized operation of heavy and light equipment used for repair, maintenance, and construction programs. Works under close supervision with minimal latitude for the use of initiative and independent judgment.

### Knowledge, Skills, and Abilities:

- Operate a variety of types of gasoline and diesel equipment, operate welding machine, and light and heavy equipment involved in construction and maintenance projects, such as graders, backhoes, front-end loaders, forklifts, dump trucks or related equipment.
- Prepares daily reports and logs related to quantities of materials used, types of equipment, work hours and project status.
- Performs routine and preventive vehicle and equipment maintenance and repair to ensure proper operating conditions.
- Performs general maintenance/manual labor as required.
- Performs traffic control set up on job sites to ensure safe working environment.
- Reports and/or repairs malfunction on light or heavy equipment.
- May work on the reconstruction or rehabilitation of streets, surface maintenance, traffic control, or drainage zones.
- May assist during emergency situations such as floods, severe weather, and accidents.
- May be required to read and interpret blueprints, drawings, and specifications for road or other construction.
- Performs other duties as assigned.

### Minimum Qualifications:

Experience in maintenance and repair work. Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

### Knowledge, Skills and Abilities

- Knowledge of construction maintenance, repair, and operation of light and heavy equipment, including vehicles.
- Ability to maintain records of materials, supplies, time and work performed.

- Ability to work effectively with the public.
- For the purpose of compliance with the Americans with Disabilities Act and ADA Amendments Act, this job description does not account for potential reasonable accommodations.

**Registration, Certification or Licensure**

- May be required to be licensed in a specialty area.
- May require a valid Texas Driver's License and/or Commercial Driver's License

**Physical Demand**

- 85% Time Spent on VH- Very Heavy
- 10% Time Spent on H - Heavy
- 05% Time Spent

**Contact:**

For more information, call Commissioner Emma Swift at 1-325-575-1972